

# St Mary's Parochial Club

## Room Charging Policy

October 2021

### Room Charges

<b>Event</b>	<b>Main Room Standard Price</b>	<b>Main Room Members' Price</b>
<b>Funeral</b>	£50	Manager's Discretion
<b>Clubs</b> (e.g., Slimming World, Line Dancing, etc.) per session (am/pm/evening)	£50	N/A
<b>Parties</b> Birthday's Christening's Wedding Anniversary	£150	£100*
<b>Wedding</b> (All-Day Event)	£250	£200*
<b>Wedding</b> (Evening Only)	£150	£100*
<b>Lounge</b> (Any Event)	£50	Manager's Discretion
* For all Member with at least 6-months membership		

### **Deposits**

A booking deposit of **50%** of the total balance is required to secure your event. The remaining **balance must be paid in full at least 30 days before your event**. Failure to do so may result in cancellation at the manager's discretion.

**A security deposit of £200** is required on all room bookings above **£50** only, which will be taken as security against any losses or expenses incurred by the Club, as well any damage to any part of the venue, property or equipment. Security deposits will be returned after the hire provided there are no accidental or deliberate breakages or accidents and the room(s) are left as they were provided.

**Functions booked within 30 days of the actual function date will need to be paid in full at the time of initial booking**, along with the security deposit (if applicable).

The Club will charge an additional fee for any damage caused (accidental or deliberate) by event attendees and / or participants in order to repair or replace items. Any additional repair or necessary replacement undertaken by the Club as a result of the event shall be deducted from the security deposit (if applicable), or, if the value the repair or replacement exceeds the security deposit amount or no security deposit was taken, the Club will invoice the hirer for the costs which must be paid within 15 days.

The Club reserves the right to amend and review these prices annually.